

ANNEX C

TECHNICAL PASS OR FAIL EVALUATION CRITERIA

SN	REQUIREMENT	DESCRIPTION	PASS/YES	FAIL/NO	COMMENT
1.	Statutory Documents	<ul style="list-style-type: none"> • Certificate of incorporation • Proof of Company's registration • VAT Certificate • Tax compliance certificate • Company profile 			
2.	Compliance with the established UNHCR Specifications	<ul style="list-style-type: none"> • Delivery at Place (DAP) • Volume of goods available (Ex-Stock) • Lead-time days of importation/delivery • Delivery Capacity per (week/months) • Specification of goods offered 			
3.	Country of Origin of the supplier and place of manufacture	<ul style="list-style-type: none"> • The technical offer shall state the country in which the supplier is registered as well as the country and place of the manufacture of the product 			
4.	Warranty	<ul style="list-style-type: none"> • The bid shall include defects and liability period with terms of warranty 			
5.	Quality Certificate	<ul style="list-style-type: none"> • Bidder shall submit a copy of internationally recognized quality certificate of the manufacturing company together with a copy of quality certificate for the finished product 			
6.	Vendor Registration Form	<ul style="list-style-type: none"> • If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal the Vendor Registration Form (Annex E) 			

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7.	UNHCR General Conditions for Provision of Goods	<ul style="list-style-type: none"> Your technical offer should contain your acknowledgement of the UNHCR General Conditions for provision of Goods by signing every page of the Terms & Conditions Annex document (Annex F). 			
8.	UN Supplier Code of Conduct	<ul style="list-style-type: none"> Your technical offer should contain your acknowledgement of the UNHCR Suppliers Code of Conduct by signing and stamping Annex G. 			
9.	Experience	<ul style="list-style-type: none"> The Bidder shall provide supporting documents for past contracts involving similar items to the UN or Corporates/NGO organizations. 			